Dear CRU Users,

As part of the process improvement project to streamline the CRU submission process and initiate protocols more efficiently, we are updating our current in-service format to provide better protocol initiation for everyone. We will begin this new model with the next scheduled in-service (inpatient or outpatient).

1. **Orders Review Session (30 minutes to 1 hour)**
   - Attendees include:
     i. PI
     ii. Study Coordinator
     iii. CRU Nurse Liaison
     iv. CRU Core Lab Technologist Liaison
     v. CRU Manager
     vi. CRU Billing Personnel
     vii. CRU Scheduling Personnel
     viii. Path core, if applicable
     ix. Pharmacy personnel, if applicable
   - Overview of the study
   - Review and finalize orders
   - Address outstanding issues and concerns
   - Review budget and scheduling needs

The goal of this process is to ensure that the CRU staff is educated on the final, agreed upon orders and how to provide excellent care to our subjects while collecting accurate research data.

If you have any questions regarding this change, please contact Angela Tang angela-tang@northwestern.edu.